

# Public Document Pack



Chairman and Members of the  
Council

Your contact: Martin Ibrahim  
Ext: 2173  
Date: 21 September  
2016

cc. All other recipients of the Council  
agenda

Dear Councillor

## **EXTRAORDINARY COUNCIL - 22 SEPTEMBER 2016: SUPPLEMENTARY AGENDA NO 1**

Please find attached the following reports which were marked “to follow” on  
the agenda for the above meeting:

### 2(A).Members’ Questions (Pages 9 – 12)

*Note – The Chairman has agreed to accept this item onto the agenda  
as an urgent matter.*

### 3. Executive Report - 6 September 2016 (Pages 13 - 36)

*To receive a report from the Leader of the Council and to consider  
recommendations on the matters below.*

*Note – Minutes 245 – 246 will be considered at the Council meeting on 19  
October 2016.*

(A) Heritage Impact Assessment for Panshanger Park and its Environs,  
June 2016

*Minute 221 refers*

(B) Hertford and Ware Employment Study, June 2016

*Minute 222 refers*

- (C) East Herts Draft District Plan – Chapter 1 – Introduction: Response to Issues Raised During Preferred Options Consultation

*Minute 223 refers*

- (D) East Herts Draft District Plan – Chapter 2 – Vision and Strategic Objectives: Response to Issues Raised During Preferred Options Consultation

*Minute 224 refers*

- (E) East Herts Draft District Plan – Chapter 7 – Hertford: Response to Issues Raised During Preferred Options Consultation

*Minute 225 refers*

- (F) East Herts Draft District Plan – Chapter 8 – Sawbridgeworth: Response to Issues Raised During Preferred Options Consultation

*Minute 226 refers*

- (G) East Herts Draft District Plan – Chapter 9 – Ware: Response to Issues Raised During Preferred Options Consultation

*Minute 227 refers*

- (H) East Herts Draft District Plan – Chapter 11 – East of Welwyn Garden City: Response to Issues Raised During Preferred Options Consultation

*Minute 228 refers*

- (I) East Herts Draft District Plan – Chapter 12 – Gilston Area: Response to Issues Raised During Preferred Options Consultation

*Minute 229 refers*

- (J) East Herts Draft District Plan – Chapter 14 – Employment: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter (Renamed Economic Development)

*Minute 230 refers*

- (K) East Herts Draft District Plan – Chapter 18 – Community Facilities, Leisure and Recreation: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter

*Minute 231 refers*

- (L) East Herts Draft District Plan – New Draft Chapter 1 – Introduction

*Minute 232 refers*

- (M) East Herts District Plan – New Draft Chapter 2 – Vision and Strategic Objectives

*Minute 233 refers*

- (N) East Herts Draft District Plan – Chapter 3 – Development Strategy: Response to Issues Raised During Preferred Options Consultation

*Minute 234 refers*

- (O) East Herts Draft District Plan – Chapter 4 – Green Belt and Rural Area Beyond the Green Belt: Response to Issues Raised During Preferred Options Consultation

*Minute 235 refers*

- (P) East Herts Draft District Plan – Chapter 6 – Buntingford: Response to Issues Raised During Preferred Options Consultation

*Minute 236 refers*

- (Q) East Herts Draft District Plan – Sawbridgeworth – Settlement Appraisal and New Draft Chapter 8

*Minute 237 refers*

- (R) East Herts Draft District Plan – Ware – Settlement Appraisal and New Draft Chapter 9

*Minute 238 refers*

- (S) East Herts Draft District Plan – East of Welwyn Garden City – Settlement Appraisal and New Draft Chapter 13

*Minute 239 refers*

- (T) East Herts Draft District Plan – Chapter 13 – Housing: Response to Issues Raised During Preferred Options Consultation and Draft Revised Chapter (Renumbered Chapter 14)

*Minute 240 refers*

- (U) East Herts Draft District Plan – Chapter 25 – Delivery: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter (Renamed Delivery and Monitoring)

*Minute 241 refers*

- (V) Strategic Land Availability Assessment, August 2016

*Minute 242 refers*

- (W) Final Village Hierarchy Study August 2016

*Minute 243 refers*

- (X) Duty to Co-operate Update Report

*Minute 244 refers*

4. Executive Report - 19 September 2016 (Pages 37 - 50)

*To receive a report from the Leader of the Council and to consider recommendations on the matters below:*

- (A) East Herts Draft District Plan – New Draft Chapter 3 – Development Strategy

*Minute 280 refers*

- (B) East Herts Draft District Plan – New Draft Chapter 4 – Green Belt and Rural Area Beyond the Green Belt

*Minute 281 refers*

- (C) East Herts Draft District Plan – Chapter 5 – Bishop’s Stortford: Response to Issues Raised During Preferred Options Consultation

*Minute 282 refers*

- (D) East Herts Draft District Plan – Buntingford – Settlement Appraisal and New Draft Chapter 6

*Minute 283 refers*

- (E) East Herts Draft District Plan – Hertford – Settlement Appraisal and New Draft Chapter 7

*Minute 284 refers*

- (F) East Herts Draft District Plan – The Gilston Area – Draft Concept Framework, Settlement Appraisal and New Draft Chapter 11

*Minute 285 refers*

- (G) East Herts Draft District Plan – East of Stevenage – Settlement Appraisal and New Draft Chapter 12

*Minute 286 refers*

- (H) East Herts Draft District Plan – Bishop’s Stortford – Settlement Appraisal and New Draft Chapter 5

*Minute 287 refers*

- (I) East Herts Draft District Plan – Chapter 10 – Villages: Response to Issues Raised During Preferred Options Consultation

*Minute 288 refers*

- (J) East Herts Draft District Plan – Villages Appraisal and New Draft Chapter 10

*Minute 289 refers*

- (K) East Herts Draft District Plan – Appendices: Response to Issues Raised During Preferred Options Consultation and Updated Appendix C: Monitoring Framework and Appendix D: Glossary

*Minute 290 refers*

- (L) East Herts Draft District Plan - Proposed Amendments to the Final Text of the East Herts District Plan - Pre-Submission Version 2016

*Minute 291 refers*

- (M) Harlow Strategic Site Assessment, September 2016

*Minute 292 refers*

- (N) Strategic Flood Risk Assessment, August 2016

*Minute 293 refers*

- (O) Sustainability Appraisal (SA) of the East Herts District Plan - Pre-Submission Version 2016

*Minute 294 refers*

- (P) Habitat Regulations Assessment (HRA) of the East Herts District Plan - Pre-Submission Version 2016

*Minute 295 refers*

- (Q) Infrastructure Delivery Plan (IDP) Version 1, September 2016

*Minute 296 refers*

- (R) East Herts District Plan – Pre-Submission Version 2016

*Minute 297 refers*

Please bring these papers with you to the meeting next Thursday.

Yours faithfully

Martin Ibrahim  
Democratic Services Team Leader  
Democratic Services  
*martin.ibrahim@eastherts.gov.uk*

**MEETING** : EXTRAORDINARY COUNCIL  
**VENUE** : COUNCIL CHAMBER, WALLFIELDS, HERTFORD  
**DATE** : THURSDAY 22 SEPTEMBER 2016  
**TIME** : 7.00 PM

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## EXTRAORDINARY COUNCIL – 22 SEPTEMBER 2016

### MEMBERS' QUESTIONS

#### Question 1

Councillor C Woodward to ask the Executive Member for Environment and the Public Space:

*Given:*

- *East Herts has three Air Quality Management Areas, one of which, Sawbridgeworth, has no Air Quality Action Plan, and the oldest, Hockerill has exceeded World Health Organisation guidelines since at least 2007 and now fails the EU legal maximum by almost double for Nitrogen Dioxide, (and fails on highly hazardous Particulate Matter pollutants);*
- *the duties placed on East Herts District Council by the Environment Acts 1995 & 2002 to actively reduce emissions and to do so by clearly defined times; and*
- *the AECOM Sustainability Appraisal for the draft District Plan states (p77), "Car borne traffic is likely to be the most used transport" and that there is no hard evidence that modal shift has yet or, will occur (beyond wishful thinking), and that the reliance of the AQAP for Hockerill on a Bishop's Stortford Urban Transport Plan (see AECOM, p79), is now misplaced as HCC have abolished it;*

*would the Executive Member please clarify why the latest official progress report is three years old and report to Members on how many of the actions set in the AQAP have been fully achieved or, wholly or partially failed and the legal risk to EHC and perhaps individual members of approving a draft District Plan with in excess of 4,100 new homes in Bishop's Stortford and 500 in Sawbridgeworth, as well as the health condition and figures for early mortality expectations of residents in the towns affected, in the stated context of HCC's Air Quality Strategy opening comment that our 'residents are dying prematurely due to poor air quality' and AECOM's admission that further development will have a, "residual (minor) negative impact"? I have bracketed 'minor' given recent measures showing that Hockerill is at 76 microns versus the absolute legal max of 40 given doubt that any negative impact from new development isn't legally and ethically acceptable when E Herts have for many years not resolved the current situation or delivered on its own AQAP?*

## **Question 2**

Councillor K Warnell to ask the Leader of the Council:

*In respect of BISH5, I refer to a 6 June 2016 letter from Housing Minister Brandon Lewis, which states:*

*“The Government has put in place the strongest protections for the Green Belt. The Framework makes it clear that inappropriate development may be allowed only where very special circumstances exist, and that Green Belt boundaries should be adjusted only in exceptional circumstances, through the Local Plan process and with the support of local people. We have been repeatedly clear that demand for housing alone will not change Green Belt boundaries”*

*Addressing the contents of this letter I ask the following:*

1. *The “very special circumstances” statement is a subjective opinion and evidential results of the Neighbourhood Plan survey of every household in BS showed 72.28% were against development here and a further 89.21% were against Green Belt development. Where, when and how the “support of the local people” in the Brandon Lewis letter has been sought and gained in this specific case as no evidence thereof has been presented?*

2. *Does the Council have any letters or government guidance since the 6 June letter that countermands the government’s position?*

## **Question 3**

Councillor G Cutting to ask the Executive Member for Environment and the Public Space:

*Whilst I welcome the Council’s commitment to requiring developments in Bishops Stortford to mitigate their impact on congestion and air pollution, and the intention expressed in the first draft of the Infrastructure Development Plan to obtain developer funding for cycling, walking, bus and road improvements to improve sustainable transport options in the town, would the Executive Member confirm that the Bishop’s Stortford Town Centre Development Framework will provide further detail on what will be required to demonstrate sustainable transport options in the town and will the Council firm up its commitment to fund the continuing effort*

*required by the Council and its key stakeholders to work with bus companies, local businesses and residents to identify and deliver behaviour change that will reduce existing levels of air pollution, as well as mitigate the impacts of new development, a commitment which I believe must be made in the forthcoming new Action Plan for the AQMA and also be clear in the Infrastructure Development Plan?*

*Would the Executive Member also explain how the Aecom sustainability work suggested that there was no problem with climate change mitigation as the new developments would replace less efficient ones and so “carbon emissions from the built environment will fall over time”. Since all the large scale development in Bishop’s Stortford is on brownfield or greenfield land not replacing existing buildings does the Executive Member agree this is clearly wrong and totally missing the point of a sustainability review?*

#### **Question 4**

Councillor K Warnell to ask the Leader of the Council:

*Why is BISH5/BS South proposed over and above the “land between ASRs 3 and 4” which although Green Belt land, is within the BISH3/BSN development area where there is infrastructure, 2000+ other houses agreed, schools, community centres etc. BISH5/BS South in EH’s own Green Belt review is considered unsuitable as (quote) it is likely to be seen as urban sprawl, makes a major contribution and protects the countryside from encroachment, etc. Land between ASRs 3 and 4 is designated a “Special Countryside Area” and Green Belt but a review of this area is more sensible and likely more palatable to the public than the BISH5/BS South undeveloped farmland site that constitutes urban sprawl and is deeply unpopular with the local people as evidenced in the BS Neighbourhood Plan survey, where 72.28% were against BISH5 being developed as opposed to 50.92% for BISH3/BSN. Evidential data on this can be provided if required.*

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MINUTES OF A MEETING OF THE  
EXECUTIVE HELD IN THE COUNCIL  
CHAMBER, WALLFIELDS, HERTFORD ON  
TUESDAY 6 SEPTEMBER 2016, AT 7.00  
PM

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**PRESENT:** Councillor L Haysey (Chairman/Leader)  
Councillors E Buckmaster, A Jackson,  
G Jones, G McAndrew, S Rutland-Barsby  
and G Williamson.

**ALSO PRESENT:**

Councillors A Alder, R Brunton, S Bull,  
M Freeman, J Goodeve, P Moore and  
P Ruffles.

**OFFICERS IN ATTENDANCE:**

Jonathan Geall	- Head of Housing and Health
Martin Ibrahim	- Democratic Services Team Leader
Helen Standen	- Director
Kevin Steptoe	- Head of Planning and Building Control Services
Liz Watts	- Chief Executive
Kevin Williams	- Acting Head of Legal and Democratic Services

**221 HERITAGE IMPACT ASSESSMENT FOR PANSHANGER  
PARK AND ITS ENVIRONS, JUNE 2016**

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**The Executive considered and supported the  
recommendations of the District Planning Executive  
Panel meeting held on 21 July 2016, on the Heritage**

**Impact Assessment for Panshanger Park and its Environs, June 2016.**

**RECOMMENDED** – that (A) the Heritage Impact Assessment (HIA) for Panshanger Park and its Environs, June 2016, be agreed as part of the evidence base to inform and support preparation of the East Herts District Plan; and

(B) the HIA for Panshanger Park be agreed as evidence to inform Development Management decisions.

(see also Minute 256)

222 **HERTFORD AND WARE EMPLOYMENT STUDY, JUNE 2016**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on the Hertford and Ware Employment Study, June 2016.

**RECOMMENDED** – that (A) the Hertford and Ware Employment Study, June 2016, be approved as part of the evidence base to inform and support the East Herts District Plan; and

(B) the Hertford and Ware Employment Study, June 2016, be approved to inform Development Management decisions.

(see also Minute 256)

223 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 1 – INTRODUCTION: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 1 –

**Introduction: Response to Issues Raised During Preferred Options Consultation.**

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 1 (Introduction) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 256)

224 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 2 – VISION AND STRATEGIC OBJECTIVES: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 2 – Vision and Strategic Objectives: Response to Issues Raised During Preferred Options Consultation.

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 2 (Vision and Strategic Objectives) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 256)

225 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 7 –  
HERTFORD: RESPONSE TO ISSUES RAISED DURING  
PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 7 – Hertford: Response to Issues Raised During Preferred Options Consultation.

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 7 (Hertford) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 256)

226 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 8 –  
SAWBRIDGEWORTH: RESPONSE TO ISSUES RAISED  
DURING PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 8 – Sawbridgeworth: Response to Issues Raised During Preferred Options Consultation.

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 8 (Sawbridgeworth) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.



(see also Minute 256)

227 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 9 –  
WARE: RESPONSE TO ISSUES RAISED DURING  
PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 9 – Ware: Response to Issues Raised During Preferred Options Consultation.

**RECOMMENDED** - that (A) the issues raised in respect of Chapter 9 (Ware) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.

(see also Minute 256)

228 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 11 –  
EAST OF WELWYN GARDEN CITY: RESPONSE TO  
ISSUES RAISED DURING PREFERRED OPTIONS  
CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 11 – East of Welwyn Garden City: Response to Issues Raised During Preferred Options Consultation.

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 11 (East of Welwyn Garden City) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered; and

**(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.**

**(see also Minute 256)**

**229 EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 12 – GILSTON AREA: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION**

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**The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 12 – Gilston Area: Response to Issues Raised During Preferred Options Consultation.**

**RECOMMENDED – that (A) the issues raised in respect of Chapter 12 (Gilston Area) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered; and**

**(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.**

**(see also Minute 256)**

**230 EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 14 – EMPLOYMENT: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION, FURTHER AMENDMENTS AND DRAFT REVISED CHAPTER (RENAMED ECONOMIC DEVELOPMENT)**

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**The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 14 – Employment: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter (Renamed Economic**

Development).

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 14 (Economy) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed;

(C) the further amendments in respect of Chapter 14 (Economy) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(D) the draft revised Chapter 14 (Economic Development), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 256)

231 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 18 – COMMUNITY FACILITIES, LEISURE AND RECREATION: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION, FURTHER AMENDMENTS AND DRAFT REVISED CHAPTER**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 18 – Community Facilities, Leisure and Recreation: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter.

**RECOMMENDED** – that (A) the issues raised in

respect of Chapter 18 (Community Facilities, Leisure and Recreation) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed;

(C) the further amendments in respect of Chapter 18 (Community Facilities, Leisure and Recreation) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered; and

(D) the draft revised Chapter 18 (Community Facilities, Leisure and Recreation), as detailed in Essential Reference Paper 'C' to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 256)

232 **EAST HERTS DRAFT DISTRICT PLAN – NEW DRAFT  
CHAPTER 1 – INTRODUCTION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on New Draft Chapter 1 – Introduction.

**RECOMMENDED** – that the draft revised Chapter 1 (Introduction), as detailed in Essential Reference Paper 'B' to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

233 **EAST HERTS DISTRICT PLAN – NEW DRAFT CHAPTER 2  
– VISION AND STRATEGIC OBJECTIVES**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on New Draft Chapter 2 – Vision and Strategic Objectives.

**RECOMMENDED** – that the draft revised Chapter 2 (Vision and Strategic Objectives), as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

234 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 3 –  
DEVELOPMENT STRATEGY: RESPONSE TO ISSUES  
RAISED DURING PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Chapter 3 – Development Strategy: Response to Issues Raised During Preferred Options Consultation.

**RECOMMENDED** - that (A) the issues raised in respect of Chapter 3 (Development Strategy) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 257)

235 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 4 –  
GREEN BELT AND RURAL AREA BEYOND THE GREEN  
BELT: RESPONSE TO ISSUES RAISED DURING  
PREFERRED OPTIONS CONSULTATION**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Chapter 4 – Green Belt and Rural Area Beyond the Green Belt: Response to Issues Raised During Preferred Options Consultation.

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 4 (Green Belt and Rural Area Beyond the Green Belt) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 257)

236 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 6 –  
BUNTINGFORD: RESPONSE TO ISSUES RAISED DURING  
PREFERRED OPTIONS CONSULTATION**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Chapter 6 – Buntingford: Response to Issues Raised During Preferred Options Consultation.

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 6 (Buntingford) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report

submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.

(see also Minute 257)

237 **EAST HERTS DRAFT DISTRICT PLAN –  
SAWBRIDGEWORTH – SETTLEMENT APPRAISAL AND  
NEW DRAFT CHAPTER 8**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Sawbridgeworth – Settlement Appraisal and New Draft Chapter 8.

**RECOMMENDED** – that (A) the Sawbridgeworth Settlement Appraisal as detailed at Essential Reference Paper 'B' to the report submitted, be agreed; and

(B) the draft revised Chapter 8 (Sawbridgeworth), as detailed in Essential Reference Paper 'C' to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

238 **EAST HERTS DRAFT DISTRICT PLAN – WARE –  
SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 9**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Ware – Settlement Appraisal and New Draft Chapter 9.

**RECOMMENDED** – that (A) the Ware Settlement Appraisal as detailed at Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 9 (Ware), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

239 **EAST HERTS DRAFT DISTRICT PLAN – EAST OF WELWYN GARDEN CITY – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 13**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on East of Welwyn Garden City – Settlement Appraisal and New Draft Chapter 13.

**RECOMMENDED** – that (A) the East of Welwyn Garden City Settlement Appraisal as detailed at Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 13 (East of Welwyn Garden City), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)



240 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 13 –  
HOUSING: RESPONSE TO ISSUES RAISED DURING  
PREFERRED OPTIONS CONSULTATION AND DRAFT  
REVISED CHAPTER (RENUMBERED CHAPTER 14)**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Chapter 13 – Housing: Response to Issues Raised During Preferred Options Consultation and Draft Revised Chapter (Renumbered Chapter 14).

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 13 (Housing) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed;

(C) the further amendments in respect of Chapter 13 (Housing) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(D) the draft revised Chapter 14 (Housing), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

241 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 25 –  
DELIVERY: RESPONSE TO ISSUES RAISED DURING  
PREFERRED OPTIONS CONSULTATION, FURTHER  
AMENDMENTS AND DRAFT REVISED CHAPTER  
(RENAMED DELIVERY AND MONITORING)**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Chapter 25 – Delivery: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter (Renamed Delivery and Monitoring).

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 25 (Delivery) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed;

(C) the further amendments in respect of Chapter 25 (Delivery) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(D) the draft revised Chapter 25 (Delivery and Monitoring), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

242 **STRATEGIC LAND AVAILABILITY ASSESSMENT,  
AUGUST 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on the Strategic Land Availability Assessment, August 2016.

**RECOMMENDED** – that the Strategic Land Availability Assessment, August 2016, be supported as part of the evidence base to inform and support the East Herts District Plan.

(see also Minute 257)

243 **FINAL VILLAGE HIERARCHY STUDY AUGUST 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on the Final Village Hierarchy Study, August 2016.

**RECOMMENDED** – that the Final Village Hierarchy Study August 2016, be supported as part of the evidence base to inform and support the East Herts District Plan.

(see also Minute 257)

244 **DUTY TO CO-OPERATE UPDATE REPORT**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on the Duty to Co-operate Update Report.

**RECOMMENDED** – that the notes of the Member-level meetings held with neighbouring local authorities be noted.

(see also Minute 257)

245 **HERTINGFORDBURY CONSERVATION AREA  
APPRAISAL AND MANAGEMENT PLAN**

The Executive Member for Development Management and Council Support submitted a report on the Hertingfordbury Conservation Area Appraisal and Management Plan following further public consultation and reconsideration.

The Executive had considered this matter at its meeting held on 4 February 2014. However, outstanding issues relating to boundary revisions and the considerable time lapse had resulted in a further public consultation, which was detailed in the report now submitted,

The Executive supported the proposals as now detailed.

**RECOMMENDED** – that (A) the responses to the further public consultation be noted and the Officer responses and proposed changes to the Hertingfordbury Conservation Area Appraisal and Management Plan be supported;

(B) authority be delegated to the Head of Planning and Building Control, in consultation with the Executive Member for Development Management and Council Support, to make any further minor and consequential changes to the document which may be necessary; and

(C) the Hertingfordbury Conservation Area Appraisal and Management Plan be adopted.

246 **FINANCIAL STRATEGY AND MEDIUM TERM FINANCIAL  
PLAN 2016/17 - 2020/21**

The Executive Member for Finance and Support Services submitted a report on revisions to the Financial Strategy for the years 2016/17 - 2020/21. This included the policy on reserves and the proposed planning assumptions to

be used to update the Medium Term Financial Plan in preparation for annual budget setting.

The Corporate Business Scrutiny Committee, at its meeting held on 30 August 2016, had expressed its support for the proposals without amendment.

The Executive supported the recommendations as now detailed.

**RECOMMENDATIONS – that (A) the comments of Corporate Business Scrutiny be received;**

**(B) the proposed Financial Strategy be adopted; and**

**(C) the planning assumptions set out in this report be adopted by the Council as the basis for framing the 2016/17 budget and Medium Term Financial Plan to 2020/21.**

#### 247 LEADER'S ANNOUNCEMENTS

The Leader welcomed Members, Officers and the public and reminded everyone that the meeting was being webcast.

The Leader referred to the recent murder of Arkadiusz Joswik in Harlow, Essex, and quoted the statement made by Councillor Jon Clempner, Leader of Harlow Council. His statement spoke of the shock of the meaningless attack and the expectation that the communities of Harlow would stand together. The Leader believed that the communities of East Herts would share these sentiments.

#### 248 MINUTES

**RESOLVED – that the Minutes of the Executive meeting held on 19 July 2016 be approved as a correct record and signed by the Leader.**

249 CORPORATE ANNUAL REPORT 2015/16

The Executive Member for Finance and Support Services submitted a report on the Council's Annual Report 2015/16. This documented the Council's key achievements in each of the corporate priorities over the previous year and gave an overview of performance.

The Executive approved the recommendation now detailed.

RESOLVED - that the 2015/16 Annual Report be approved.

250 HERTFORD URBAN DESIGN STRATEGY – REQUEST FOR CAPITAL FUNDING

The Herford Urban Design Strategy, which had been adopted by East Herts Council in May 2016, set out a vision for the town centre and addressed the key issues of movement, design and public realm. A member steering group comprising councillors from Hertfordshire County Council, East Herts Council and Hertford Town Council had been established to implement or support the implementation of the recommendations. The Leader of the Council submitted a report detailing the first significant step forward in implementation, which addressed key improvements to The Wash, Maidenhead Street and Bull Plain, Hertford.

The Head of Planning and Building Control gave a brief presentation on the proposals. The Chief Executive provided an update on the funding arrangements.

The Executive noted that the Corporate Business Scrutiny Committee, at its meeting held on 30 August 2016, had supported the proposals with a slightly amended recommendation. This was supported by the Executive.

The Executive approved the recommendation as now amended.

RESOLVED - that East Herts Council commits up to a

maximum of 50% of the £1m required to implement key improvements to The Wash, Maidenhead Street and Bull Plain Hertford, as detailed in the Hertford Urban Design Strategy, subject to other partners coming on board.

## 251 HERTS HOME IMPROVEMENT AGENCY PROPOSAL

The Executive Member for Health and Wellbeing submitted a report on a proposal to establish a county-wide Home Improvement Agency (HIA) to help elderly and vulnerable persons to remain living independently at home. The initial focus would be the provision of statutory Disabled Facilities Grants (DFGs), but in future, the HIA could provide handyman schemes and promote measures to tackle fuel poverty and the like.

East Herts Council had been working with other Hertfordshire Districts and the County Council on a business case for a shared service with the aim of providing a consistent, high quality service that had the potential for financial efficiencies. All participating Authorities were now being asked to confirm their commitment to participate in a shared service to enable detailed implementation plans to be devised with a view to the service 'going live' in 2017/18.

The Corporate Business Scrutiny Committee, at its meeting held on 30 August 2016, had expressed its support for the proposal.

The Executive approved the recommendations as now detailed.

RESOLVED - that (A) the comments of Corporate Business Scrutiny Committee be received;

(B) the proposal that East Herts Council becomes a partner in the Hertfordshire Home Improvement Agency (HIA) be approved;

(C) using the Council's revenue and capital budgets

allocated to processing and paying for Disabled Facilities Grants for 2017/18 onwards to fund East Herts' contributions to the shared Home Improvement Service be approved;

(D) the Head of Housing and Health be authorised, in consultation with the Executive Member for Health and Wellbeing, to contribute to and agree the detailed arrangements to establish the HIA; and

(E) the Head of Housing and Health be authorised, in consultation with the Executive Member for Health and Wellbeing, to amend the Council's Private Sector Housing Assistance Policy to accommodate the new arrangements.

## 252 PROPOSED USE OF ARTICLE 4 DIRECTIONS

The Executive Member for Development Management and Council Support submitted a report on the principle of introducing Directions restricting permitted development (commonly referred to as Article 4 Directions) relating to permitted development rights in conservation areas. She proposed a trial introduction as detailed in the report now submitted.

The Executive approved the recommendations as now detailed,

RESOLVED - that (A) the Head of Planning and Building Control, in consultation with the Executive Member for Development Management and Council Support and local Ward Members as appropriate, be authorised to introduce an immediate trial Article 4 Direction; and

(B) a report on the trial, as authorised, be brought back to the Executive to enable decisions to be made with regard to any future Article 4 Directions.



253 LITTLE HADHAM NEIGHBOURHOOD PLAN AREA  
DESIGNATION

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The Executive gave consideration to a report detailing an application by Little Hadham Parish Council for the designation of a Neighbourhood Area, as detailed on the plan attached to the report submitted.

The Executive considered the application and the consultation undertaken, including the comments on the proposed neighbourhood boundary that had been submitted. The report submitted detailed the main areas of consideration in determining the application in accordance with Schedule 9 of the Localism Act 2011.

The Executive Member for Finance and Support Services, speaking as the local ward Member, expressed support for the proposal.

The Executive supported the application.

RESOLVED - that the application for the designation of a Neighbourhood Area, submitted by Little Hadham Parish Council, be supported.

254 2015-16 ANNUAL GOVERNANCE STATEMENT

The Executive considered the 2015/16 Annual Governance Statement and the 2016/17 Action Plan. The Audit Committee, at its meeting to be held on 21 September 2016, would be asked to approve these documents and the Executive and Corporate Business Scrutiny Committee had been invited to comment.

The Executive supported the documents going forward to the Audit Committee.

RESOLVED - that Audit and Governance Committee be advised that the Executive supports the proposed 2015-16 Annual Governance Statement and Action Plan.

255 QUARTERLY PERFORMANCE REPORT - QUARTER 1  
(JUNE 2016)

The Executive considered a quarterly report on finance, performance and strategic risk monitoring for East Herts Council for 2016/17. The Executive Member for Finance and Support Services drew attention to the strategic risk register which had been tabled at the meeting.

The Executive approved the recommendations now detailed.

RESOLVED - that (A) the revenue budget forecast underspend of £424k be noted;

(B) the capital budget forecast underspend of £752k be noted;

(C) the reported performance for the period April 2016 to July 2016 be noted; and

(D) the risk controls and addition to the Strategic Risk Register be approved.

256 DISTRICT PLANNING EXECUTIVE PANEL: MINUTES - 21  
JULY 2016

RESOLVED – that the Minutes of the District Planning Executive Panel meeting held on 21 July 2016, be received.

(see also Minutes 221 – 231)

257 DISTRICT PLANNING EXECUTIVE PANEL: MINUTES - 25  
AUGUST 2016

RESOLVED – that the Minutes of the District Planning Executive Panel meeting held on 25 August 2016, be received.

(see also Minutes 232 – 244)

258 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the discussion of Minute 259 on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the said Act.

259 SALE OF LAND AT AUBRIES, WALKERN

The Executive Member for Finance and Support Services submitted a report seeking approval to the sale of an area of land of approximately 100 square metres at Aubries, Walkern on the terms detailed in the report.

The Executive approved the proposal as now detailed.

RESOLVED - that the land at Aubries, Walkern, be sold on the terms negotiated as detailed in the report.

The meeting closed at 7.42 pm

Chairman	.....
Date	.....

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MINUTES OF A MEETING OF THE  
EXECUTIVE HELD IN THE COUNCIL  
CHAMBER, WALLFIELDS, HERTFORD ON  
MONDAY 19 SEPTEMBER 2016, AT 7.00  
PM

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**PRESENT:** Councillor L Haysey (Chairman/Leader)  
Councillors E Buckmaster, A Jackson,  
G Jones, G McAndrew and S Rutland-  
Barsby.

**ALSO PRESENT:**

Councillors M Allen, D Andrews, R Brunton,  
S Bull, M Freeman, J Goodeve, J Jones,  
M McMullen, T Page, M Pope and S Reed.

**OFFICERS IN ATTENDANCE:**

Martin Ibrahim	-	Democratic Services Team Leader
Adele Taylor	-	Director
Liz Watts	-	Chief Executive
Kevin Williams	-	Acting Head of Legal and Democratic Services
Kevin Steptoe	-	Head of Planning and Building Control Services

280

**EAST HERTS DRAFT DISTRICT PLAN – NEW DRAFT  
CHAPTER 3 – DEVELOPMENT STRATEGY**

**The Executive considered and supported the recommendations of the District Planning Executive**

Panel meeting held on 8 September 2016, on the New Draft Chapter 3 – Development Strategy.

**RECOMMENDED** – that the draft revised Chapter 3 (Development Strategy), as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

(see also Minute 301)

281 **EAST HERTS DRAFT DISTRICT PLAN – NEW DRAFT CHAPTER 4 – GREEN BELT AND RURAL AREA BEYOND THE GREEN BELT**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 8 September 2016, on the New Draft Chapter 4 – Green Belt and Rural Area Beyond the Green Belt.

**RECOMMENDED** – that the draft revised Chapter 4 (Green Belt and Rural Area Beyond the Green Belt), as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

(see also Minute 301)

282 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 5 – BISHOP’S STORTFORD: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 8 September 2016, on Chapter 5 – Bishop’s Stortford: Response to Issues Raised During

**Preferred Options Consultation.**

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 5 (Bishop’s Stortford) of the Draft District Plan Preferred Options, as detailed in Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 301)

283 **EAST HERTS DRAFT DISTRICT PLAN – BUNTINGFORD – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 6**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 8 September 2016, on Buntingford – Settlement Appraisal and New Draft Chapter 6.

**RECOMMENDED** – that (A) the Buntingford Settlement Appraisal, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 6 (Buntingford), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

(see also Minute 301)

284 **EAST HERTS DRAFT DISTRICT PLAN – HERTFORD – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 7**

The Executive considered and supported the recommendations of the District Planning Executive

**Panel meeting held on 8 September 2016, on Hertford – Settlement Appraisal and New Draft Chapter 7.**

**RECOMMENDED – that (A) the Hertford Settlement Appraisal, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed; and**

**(B) the draft revised Chapter 7 (Hertford), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.**

**(see also Minute 301)**

**285 EAST HERTS DRAFT DISTRICT PLAN – THE GILSTON AREA – DRAFT CONCEPT FRAMEWORK, SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 11**

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**The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 8 September 2016, on The Gilston Area – Draft Concept Framework, Settlement Appraisal and New Draft Chapter 11.**

**RECOMMENDED – that (A) Gilston Area Settlement Appraisal, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed; and**

**(B) the draft revised Chapter 11 (The Gilston Area), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016; and**

**(C) the Gilston Area Concept Framework, as detailed at Essential Reference ‘D’ to the report submitted, be agreed as a first draft, with further work to take place in consultation with local**



communities, in order to prepare of final version prior to Submission of the District Plan in March 2017.

(see also Minute 301)

286 **EAST HERTS DRAFT DISTRICT PLAN – EAST OF STEVENAGE – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 12**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 8 September 2016, on East of Stevenage – Settlement Appraisal and New Draft Chapter 12.

The Ambassador and Executive Member for Shared Services referred to the concerns he had raised in respect of transport issues at Gresley Way, Aston and was advised that these had been dealt with at the subsequent District Planning Executive Panel meeting where a list of further amendments had been tabled and supported.

**RECOMMENDED** – that (A) the East of Stevenage Settlement Appraisal, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 12 (East of Stevenage), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

(see also Minute 301)

287 **EAST HERTS DRAFT DISTRICT PLAN – BISHOP’S  
STORTFORD – SETTLEMENT APPRAISAL AND NEW  
DRAFT CHAPTER 5**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on Bishop’s Stortford – Settlement Appraisal and New Draft Chapter 5.

The Executive Member for Economic Development reiterated that he could not support this recommendation for the reasons detailed in the Panel Minutes.

**RECOMMENDED** – that (A) the Bishop’s Stortford Settlement Appraisal as detailed at Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 5 (Bishop’s Stortford), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the Pre-Submission District Plan.

(see also Minute 302)

288 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 10 –  
VILLAGES: RESPONSE TO ISSUES RAISED DURING  
PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on Chapter 10 – Villages: Response to Issues Raised During Preferred Options Consultation.

**RECOMMENDED** – that (A) the issues raised in respect of Chapter 10 (Villages) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officers' response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.

(see also Minute 302)

289 **EAST HERTS DRAFT DISTRICT PLAN – VILLAGES APPRAISAL AND NEW DRAFT CHAPTER 10**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on Villages Appraisal and New Draft Chapter 10.

**RECOMMENDED** – that (A) the Villages Appraisal as detailed at Essential Reference Paper "B" to the report submitted be agreed; and

(B) the draft revised Chapter 10 (Villages) as detailed in Essential Reference Paper 'C' to the report submitted, be agreed as a basis for inclusion in the Pre-Submission District Plan.

(see also Minute 302)

290 **EAST HERTS DRAFT DISTRICT PLAN – APPENDICES: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION AND UPDATED APPENDIX C: MONITORING FRAMEWORK AND APPENDIX D: GLOSSARY**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on Appendices: Response to Issues Raised During Preferred Options Consultation and Updated Appendix C: Monitoring Framework and Appendix D: Glossary.

In response to a question from Councillor T Page, the Head of Planning and Building Control reiterated the process for updating parking standards by way of a

supplementary planning document.

**RECOMMENDED** – that (A) the issues raised in respect of Appendices to the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed;

(C) the revised version of ‘Appendix C: Monitoring Framework’ to the East Herts District Plan Pre-Submission Version, 2016, as detailed at Essential Reference Paper ‘C’ to the report submitted, be agreed for inclusion in the Pre-Submission East Herts District Plan, 2016; and

(D) the revised version of ‘Appendix D: Glossary’ to the East Herts District Plan Pre-Submission Version, 2016, as detailed at Essential Reference Paper ‘D’ to the report submitted, be agreed for inclusion in the Pre-Submission East Herts District Plan, 2016.

(see also Minute 302)

291 **EAST HERTS DISTRICT PLAN - PROPOSED  
AMENDMENTS TO THE FINAL TEXT OF THE EAST  
HERTS DISTRICT PLAN - PRE-SUBMISSION VERSION  
2016**

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The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on Proposed Amendments to the Final text of the East Herts District Plan – Pre-Submission Version 2016.

**RECOMMENDED** – that the amendments to the East Herts District Plan Pre-Submission Version,

2016, as detailed at Essential Reference 'B' to the report submitted, and the addendum, be agreed.

(see also Minute 302)

292 **DRAFT HARLOW STRATEGIC SITE ASSESSMENT, SEPTEMBER 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the Draft Harlow Strategic Site Assessment, September 2016.

**RECOMMENDED** – that (A) the Draft Harlow Strategic Sites Assessment, September 2016, as detailed at Essential Reference 'B' to the report submitted, be supported as part of the evidence base to inform and support the East Herts District Plan; and

(B) the Head of Planning and Building Control, in consultation with the Leader of the Council, be authorised to agree the final version of the document.

(see also Minute 302)

293 **STRATEGIC FLOOD RISK ASSESSMENT, AUGUST 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the Strategic Flood Risk Assessment, August 2016.

**RECOMMENDED** – that (A) the Strategic Flood Risk Assessment, August 2016, be supported as part of the evidence base to inform and support the East Herts District Plan; and

(B) the Head of Planning and Building Control, in consultation with the Leader of the Council, be

authorised to agree an updated version of the document following completion of the climate change mapping.

(see also Minute 302)

294 **SUSTAINABILITY APPRAISAL (SA) OF THE EAST HERTS DISTRICT PLAN - PRE-SUBMISSION VERSION 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the Sustainability Appraisal (SA) of the East Herts District Plan – Pre-Submission Version 2016.

**RECOMMENDED** – that the Sustainability Appraisal of the East Herts District Plan Pre-Submission Version 2016, as detailed at Essential Reference ‘B’ to the report submitted, be agreed and published for consultation for a period of six-weeks in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 as amended.

(see also Minute 302)

295 **HABITAT REGULATIONS ASSESSMENT (HRA) OF THE EAST HERTS DISTRICT PLAN - PRE-SUBMISSION VERSION 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the Habitats Regulations Assessment (HRA) of the East Herts District Plan – Pre-Submission Version 2016.

**RECOMMENDED** – that the Habitats Regulations Assessment, as detailed at Essential Reference ‘B’ and Essential Reference Paper ‘C’ to the report submitted, be supported as part of the evidence base to inform and support the East Herts District

Plan.

(see also Minute 302)

296 **INFRASTRUCTURE DELIVERY PLAN (IDP) VERSION 1,  
SEPTEMBER 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the Infrastructure Delivery Plan (IDP) Version 1, September 2016.

**RECOMMENDED** – that the Infrastructure Delivery Plan (IDP), Version 1, September 2016, as detailed at Essential Reference ‘B’ to the report submitted, be supported as part of the evidence base to inform and support the East Herts District Plan.

(see also Minute 302)

297 **EAST HERTS DISTRICT PLAN – PRE-SUBMISSION  
VERSION 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 15 September 2016, on the East Herts District Plan – Pre-Submission Version 2016.

The Executive noted the further amendments supported at Minute 291 and agreed that these should be cross referenced at recommendation (A) also.

**RECOMMENDED** – that (A) the East Herts District Plan Pre-Submission Version 2016, as detailed at Essential Reference ‘B’ to the report submitted including the further amendments detailed at Minute 291, be agreed and published for consultation for a period of six-weeks in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England)

**Regulations 2012 as amended;**

**(B) the Head of Planning and Building Control, in consultation with the Leader of the Council, be authorised to make non-material typographical, formatting, mapping and other amendments to the Plan, prior to its publication for consultation in November 2016; and**

**(C) the 'Frequently Asked Questions' paper, as detailed at Essential Reference Paper 'C' to the report submitted, be agreed and published alongside the Plan.**

**(see also Minute 302)**

298 APOLOGIES

An apology for absence was submitted on behalf of Councillor G Williamson.

299 LEADER'S ANNOUNCEMENTS

The Leader welcomed everyone present and reminded them that the meeting was being webcast.

300 MINUTES

In respect of Minutes 228 (Chapter 11 - East of Welwyn Garden City: Response to Issues Raised During Preferred Options Consultation) and 229 (Chapter 12 – Gilston Area: Response to Issues Raised During Preferred Options Consultation), the Ambassador and Executive Member for Shared Services queried whether the correct chapter numbers had been quoted. Officers undertook to check these. (Note – On a subsequent check, confirmation was provided that the correct chapter numbers had been quoted).

RESOLVED – that the Minutes of the Executive meeting held on 6 September 2016 be approved as a correct record and signed by the Leader.



301 DISTRICT PLANNING EXECUTIVE PANEL: MINUTES - 8  
SEPTEMBER 2016

RESOLVED – that the Minutes of the District Planning Executive Panel meeting held on 8 September 2016, be received.

(see also Minutes 280 – 286)

302 DISTRICT PLANNING EXECUTIVE PANEL: MINUTES - 15  
SEPTEMBER 2016

RESOLVED – that the Minutes of the District Planning Executive Panel meeting held on 15 September 2016, be received.

(see also Minutes 287 – 297)

The meeting closed at 7.27 pm

Chairman	.....
Date	.....

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